

SNP Program Renewal

You are entering [North Dakota Department of Public Instruction](#) Child Nutrition and Food Distribution System (NDFoods).

North Dakota
login

Already Registered - [Not sure?](#)

North Dakota Login:

Password:

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[Forgot Password](#)

New to North Dakota Online Services?

Benefits of North Dakota Login

- One North Dakota Login and password to access multiple [ND Online Services](#)
- Register once for secure access to State services

Need help? Read through the [FAQ](#).

For assistance with this North Dakota Login, contact the [Service Desk](#).

If you need assistance with **this Online Service**, [please contact North Dakota Department of Public Instruction](#).

Enter the NDFoods System

Main Menu

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Food

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Claims and Payments

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Food Invoice and Payment

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Work Queue

You have 6 unread message(s). [View](#)

- **Claims Not Submitted (18)**
- **Renew Application**
 - [Renew SCH](#)
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SNP renewal occurs on July 1 of each year. Sponsors are required to enter the system and review, add or update all sponsor, site and individual information.

Once the renewal process is ready for the Sponsor to complete, the user will receive a notification in the Work Queue.

Renew School Nutrition (SNP) Application

The following information needs to be reviewed, updated and submitted to DPI.

Info	General	SNP Details
Sponsor Details	● Incomplete	● Incomplete
Individuals	● Incomplete	● Incomplete
Sites		
New Town Elementary School	● Incomplete	● Incomplete
Add A Site		
Discontinue A Site		

Click on "Incomplete" under the General section of Sponsor Details

Edit Sponsor

Organization Name: New Town Public School
Organization Type: Public
LA No: 31001
Region: 2 - Minot
County: 31
Telephone: 7014562589 (2223334444) **Ext:**
Fax: (2223334444)

***Receive Direct Deposit:** ☐ Yes ☒ No

Mailing Address
***Address:** PO BOX 700 NEW TOWN ND 58763-0700

Shipping Address
***Same as mailing address:** ☒ Yes ☐ No

☐ I have reviewed the information and to the best of my knowledge it is accurate.

*Required

Review the information and check the box and click "Save".

Renew School Nutrition (SNP) Application

The following information needs to be reviewed, updated and submitted to DPI.

Info	General	SNP Details
Sponsor Details	● Complete	● Incomplete
Individuals	NA	● Incomplete
Sites		
New Town Elementary School	● Complete	● Incomplete
Add A Site	● Incomplete	
Discontinue A Site		

Click on "Incomplete" under the SNP Details section of Sponsor Details.

Edit Sponsor School Nutrition (SNP) Details

Sponsor: New Town Public School
LA No: 31001
Year: 2013

Especially Needy Eligible: No

Meal Prices **2013 Average Meal Prices - Statewide**
Enter the price for each meal or "NA" for those that are not applicable. No meal price data found for 2013.

Category	Breakfast	Lunch	After School Snack
Adult	<input type="text"/>	<input type="text"/>	<input type="text"/>
Elementary	<input type="text"/>	<input type="text"/>	<input type="text"/>
Guest	<input type="text"/>	<input type="text"/>	<input type="text"/>
High School	<input type="text"/>	<input type="text"/>	<input type="text"/>
Middle School	<input type="text"/>	<input type="text"/>	<input type="text"/>
Reduced Price	<input type="text"/>	<input type="text"/>	<input type="text"/>

☐ I have reviewed the information and to the best of my knowledge it is accurate.

Update the meal prices for the new program year. Check the box and click on "Save".

Edit Sponsor School Nutrition (SNP) Details

Sponsor: Bismarck Public School

LA No: 08001

Year: 2013

Especially Needy Eligible: No

Meal Prices

Enter the price for each meal or "NA" for those that are not applicable.

Category	Breakfast	Lunch	After School Snack
Adult	3	4	NA
Elementary	2	3	NA
Guest	3.50	4	NA
High School	3	3.50	NA
Middle School	3	3.50	NA
Reduced Price	NA	NA	NA

2013 Average Meal Prices - Statewide

Category	Breakfast	Lunch	After School Snack
Adult	\$2.00	\$3.00	\$0.75
Elementary	\$1.00	\$2.00	\$0.50
Guest			
High School	\$2.00	\$3.00	\$0.75
Middle School	\$2.00	\$3.00	\$0.75
Reduced Price			

☒ I have reviewed the information and to the best of my knowledge it is accurate.

[Cancel](#) [Save](#)

All meal prices must be completed with a number or "NA" if not applicable.

Renew School Nutrition (SNP) Application

The following information needs to be reviewed, updated and submitted to DPI.

Info	General	SNP Details
Sponsor Details	Complete	Complete
Individuals	NA	Incomplete
Sites		
New Town Elementary School	Incomplete	Incomplete
Add A Site		
Discontinue A Site		

[Return](#) [Submit To DPI](#)

Click on "Incomplete" under the SNP Details section for Individuals.

List Individuals

Sponsor: New Town Public School

LA No: 31001

Program: School Nutrition (SNP)

Name	Role	Telephone	Email	Action
Marc Bluestone	Authorized Rep	701-222-1143	bschloer@nd.gov	Edit Delete
Marc Bluestone	Finance Manager	701-222-1143	bschloer@nd.gov	Edit Delete
Marc Bluestone	Lead Food Service Worker	701-222-1143	bschloer@nd.gov	Edit Delete
Marc Bluestone	Record Keeper	701-222-1143	bschloer@nd.gov	Edit Delete
Marc Bluestone	USDA Food Rep	701-222-1143	bschloer@nd.gov	Edit Delete
Add An Individual				

☒ I have reviewed the information and to the best of my knowledge it is accurate.

[Return](#) [Save](#)

Review the information for all individuals associated with the Sponsor. Check the box and click "Save".

Renew School Nutrition (SNP) Application

The following information needs to be reviewed, updated and submitted to DPI.

Info	General	SNP Details
Sponsor Details	Complete	Complete
Individuals	NA	Complete
Sites		
New Town Elementary School	Complete	Incomplete
Add A Site		
Discontinue A Site		

[Return](#) [Submit To DPI](#)

Click on "Incomplete" under the SNP Details section for each site listed.

Edit Site School Nutrition (SNP) Details

Site: New Town Elementary School
Sponsor: New Town Public School
Year: 2013
Status: Incomplete

***Grades Served:** Ex. PreK-6, K-6, 1-6, 7-12, 6
***Site Classification:**
***Start Date:**
***End Date:**
***Food Service Type:**
***Menu Planning Option:**
***Meal Counting Method:**
***Computer System Name:**
***Breakfast Participation:** ☒ Yes ☐ No
Breakfast Severe Need Eligible: No
***Lunch Participation:** ☒ Yes ☐ No
***Snack Participation:** ☒ Yes ☐ No
Snack At Risk Eligible: No
***Average Attendance Factor:** Average daily attendance divided by total school enrollment.

***Meal Shifts**

#	Meal Type	Start Time	End Time	Action
1	<input type="text" value="Breakfast"/>	7:30 <input checked="" type="radio"/> AM <input type="radio"/> PM	8:30 <input checked="" type="radio"/> AM <input type="radio"/> PM	Delete
2	<input type="text" value="Lunch"/>	11:30 <input checked="" type="radio"/> AM <input type="radio"/> PM	1:00 <input checked="" type="radio"/> AM <input type="radio"/> PM	Delete
3	<input type="text"/>	<input type="text"/> <input type="radio"/> AM <input type="radio"/> PM	<input type="text"/> <input type="radio"/> AM <input type="radio"/> PM	Delete

[Add Meal Shift](#)

☒ I have reviewed the information and to the best of my knowledge it is accurate.

[Cancel](#) [Save](#)

*Required

Complete all of the required information and check the box and click "Save".

Update successful

Renew School Nutrition (SNP) Application

The following information needs to be reviewed, updated and submitted to DPI.

Info	General	SNP Details
Sponsor Details	Complete	Complete
Individuals	NA	Complete
Sites		
New Town Elementary School	Complete	Complete
Add A Site		
Discontinue A Site		

[Return](#) [Submit To DPI](#)

Once all of the information is in "Complete" status and the buttons are green instead of red, click on "Submit" to DPI for final approval.

Renewal successfully submitted

Main Menu

Menu	Work Queue
Sponsor Profile Search Orders My Dashboard	<p>You have 6 unread message(s). View</p> <p>• Claims Not Submitted (18)</p>

The renewal information is submitted to DPI and is reviewed and approved, returned for changes or denied.